

**THE VIRGINIA BOARD FOR
ASBESTOS, LEAD, AND HOME INSPECTORS
MEETING MINUTES**

The Virginia Board for Asbestos, Lead, and Home Inspectors met on August 19, 2004 in Conference Room 4 West at the offices of the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia.

The following members of the Board were present:

Joseph W. Crockett, Acting Chairperson
Dolores C. Daniels
P. Bradley Nott, Jr.
Howard D. Varner
Thomas Joel Loving (arrived at 9:21 AM)
Wendy G. Hill
Frederick Heppner
Vickie Harlow
John C. Bouldin
Richard L. Honeycutt

The following members of DPOR staff were present during some or all of the meeting:

Louise Fontaine Ware, Director
Sandra Whitley Ryals, Chief Deputy Director
Karen O'Neal, Deputy Director for LRD
David Dick, Executive Director
Joseph Kossan, Regulatory Boards Administrator
Thomas K. Perry, Regulatory Boards Administrator
Earlyne Perkins, Legal Assistant
Chris Olson, Licensing Specialist
Marilyn Mandel, Administrative Assistant

Others who attended the meeting included:

Cornelius Williams, Respondent
John Hart, Respondent
Georgie Porter, Representative of EI, Inc.

Eric Gregory of the Office of the Attorney General was present.

Acting Chairperson Crockett, finding a quorum of the Board present, called the meeting to order at 9:07 AM.

Call to Order

Acting Chairperson Crockett introduced and welcomed new Board Members Wendy Hill, Thomas Joel Loving, Dolores Daniels and Howard Varner.

Introduction of New Board Members

Mr. Heppner moved that the Board approve the agenda as prepared by staff. Ms. Harlow seconded the motion, which was carried unanimously by nine yes votes (Messrs. Crockett, Varner, Nott, Honeycutt, Heppner and Bouldin; and Mses. Hill, Harlow and Daniels). The agenda is attached.

Adopt Agenda

Mr. Heppner moved that the Board approve the minutes of its May 19, 2004 meeting and the IFF minutes of May 6, 2004, June 3, 2004, June 17, 2004, June 28, 2004, July 23, 2004 and August 5, 2004. Mr. Varner seconded the motion, which was carried unanimously by nine yes votes (Messrs. Crockett, Varner, Nott, Honeycutt, Heppner and Bouldin; and Mses. Hill, Harlow and Daniels).

Approval of Board Minutes

Acting Chairperson Crockett opened the floor for public comment. No member of the public present expressed a desire to address the Board.

Public Comment Period

Mr. Crockett recused himself of any discussion during the closed meeting.

Closed Meeting Actual and Probable Litigation

Mr. Bouldin moved that the meeting be recessed and that the Board immediately reconvene in closed meeting for the purpose of consultation with legal counsel and briefings by staff pertaining to actual or probable litigation as permitted by § 2.2-3711.A.7 of the *Code of Virginia*. The following non-members will be in attendance to reasonably aid the consideration of the topic: Eric Gregory, Karen O'Neal, and David Dick. This motion is made with respect to the matter identified as agenda item V. Mr. Heppner seconded the motion, which was carried unanimously by eight yes votes (Messrs. Varner, Nott, Honeycutt, Heppner and Bouldin; and Mses. Hill, Harlow and Daniels).

Karen O'Neal arrived at 9:17 AM to join the Closed Meeting.

Board Member Thomas Joel Loving arrived at 9:21 AM to join the Closed Meeting.

Mr. Nott moved that the closed meeting, as authorized by Section 2.2-3711.A.7 of the *Code of Virginia* be adjourned and that the Board immediately reconvene in open public meeting. Ms. Harlow seconded the motion, which was carried unanimously by nine yes votes (Messrs. Varner, Nott, Honeycutt, Loving, Heppner and Bouldin; and Mses. Hill, Harlow and Daniels).

WHEREAS, the Board for Asbestos, Lead, and Home Inspectors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**Certification of
Closed Meeting**

WHEREAS, § 2.2-3712 of the *Code of Virginia* requires a certification by this Board for Asbestos, Lead, and Home Inspectors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board for Asbestos, Lead, and Home Inspectors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board for Asbestos, Lead, and Home Inspectors.

ROLL CALL VOTE

YES: Dolores Daniels, Howard Varner, Thomas J. Loving, Wendy Hill, Richard Honeycutt, Vickie Harlow, John Bouldin, Frederick Heppner, P. Bradley Nott

NAYS: None

ABSENT DURING VOTE: Joseph Crockett

ABSENT DURING MEETING: None

In the matter of **File Number 2004-04828, Board v. Cornelius Reynard Williams**, the Board reviewed the record, which consisted of the application file, transcript and exhibits from the IFF, and the presiding officer's summary, conclusion, and

**File Number
2004-04828**

recommendation. Cornelius Williams (Respondent) was present and addressed the Board. Mr. Heppner moved that the Board accept the presiding officer's recommendation, and approve the application for Lead Worker license for Cornelius Williams. Mr. Bouldin seconded the motion which was unanimously approved by the following members: Varner, Nott, Honeycutt, Crockett, Loving, Heppner, Bouldin, Hill, Harlow and Daniels.

In the matter of **File Number 2004-04536**, **Board v. Darryl Woodrow Bellamy**, the Board reviewed the record, which consisted of the application file, transcript and exhibits from the IFF, and the presiding officer's summary, conclusion, and recommendation. Darryl Woodrow Bellamy (Respondent) was not present. Mr. Heppner moved that the Board accept the presiding officer's recommendation and approve the application for Asbestos Worker license for Darryl Bellamy. Mr. Varner seconded the motion which was unanimously approved by the following members: Varner, Nott, Honeycutt, Crockett, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. **File Number 2004-04536**

In the matter of **File Number 2004-03638**, **Board v. Eagle Environmental Training School**, the Board reviewed the Consent Order offered by and agreed to by Eagle Environmental Training School (Respondent). Mr. Heppner moved that the Board find Eagle Environmental Training School in violation of the Board's regulations. Mr. Bouldin seconded the motion, which was unanimously approved by the following members: Crockett, Varner, Nott, Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. **File Number 2004-03638**

Mr. Nott moved that the Board reject the sanction and refer this file to an Informal Fact Finding conference to obtain additional information to better assess an appropriate sanction. Mr. Bouldin seconded the motion, which was carried unanimously by the following members: Crockett, Varner, Nott, Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels.

In the matter of **File Number 2003-00914**, **Board v. Manganas Painting Co., Inc.**, the Board reviewed the record, which consisted of the investigative file, transcript and exhibits from the IFF, and the presiding Board member's summary, conclusion and recommendation. **File Number 2003-00914**

Mr. Heppner moved that the Board adopt the summary and

conclusion for Count 1 that Manganas Painting Co., Inc. was in violation of 18 VAC 15-30-810(A)(6) of the Board's regulations. Mr. Bouldin seconded the motion which was carried unanimously by the following members: Crockett, Varner, Nott, Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels.

Mr. Heppner moved that the Board adopt the summary and conclusion for Count 2 that Manganas Painting Co., Inc. was in violation of 18 VAC 15-30-810(A)(7) of the Board's regulations. Mr. Bouldin seconded the motion which was carried unanimously by the following members: Crockett, Varner, Nott, Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels.

Ms. Harlow moved that the Board accept the recommendation of the presiding Board member for Count 1, that no sanction be imposed for Manganas Painting's violation of 18 VAC 15-30-810(A)(6). Mr. Heppner seconded the motion which was carried unanimously by the following members: Crockett, Varner, Nott, Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels.

Mr. Heppner moved that the Board reject the recommendation of the presiding Board member for Count 2 regarding Manganas Painting's violation of 18 VAC 15-30-810(A)(7) and impose a monetary penalty of \$100 because Mr. Manganas was responsible for reporting the conviction to the Board. Mr. Varner seconded the motion which was approved by the following members: Crockett, Varner, Nott, Honeycutt, Loving, Heppner, Hill, Harlow and Daniels. Mr. Bouldin voted in opposition to the motion. The motion passed with a majority vote.

The Board agreed without dissent to review File Numbers 2004-03078, 2004-03107, 2004-03101, 2004-03103, 2004-03108, 2004-03109, and 2004-03110 together as a bloc.

In the matter of **File Numbers 2004-03078, 2004-03107, 2004-03101, 2004-03103, 2004-03108, 2004-03109, and 2004-03110**, **Board v. John R. Hart**, the Board reviewed the records, which consisted of the investigative files, transcripts and exhibits from the IFF, and the presiding officer's summaries, conclusions and recommendations. Mr. Hart was present and addressed the Board.

File Numbers
2004-03078,
2004-03107
2004-03101
2004-03103
2004-03108
2004-03109 and
2004-03110

Mr. Bouldin moved that the Board adopt the presiding Board member's summaries and conclusions for all counts regarding

Mr. Hart's violation of 18 VAC 15-20-450(A)(1), 18 VAC 15-20-450(A)(2), 18 VAC 15-30-810(A)(1), and 18 VAC 15-30-810(A)(2) of the Board's regulations. Ms. Harlow seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

Ms. Hill moved that the Board adopt the recommendation of the presiding Board member that no sanction be imposed for Count 1 regarding Mr. Hart's violation of 18 VAC 15-20-450(A)(1) and 18 VAC 15-30-810(A)(1). Ms. Harlow seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

In the matter of **File Number 2004-03078**, Ms. Harlow moved that the Board accept the recommendation of the presiding Board member for Count 2 to revoke Mr. Hart's Asbestos Training Manager Approval due to his violation of 18 VAC 15-20-450(A)(2). Ms. Hill seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

In the matter of **File Number 2004-03107**, Ms. Hill moved that the Board accept the recommendation of the presiding Board member for Count 2 to revoke Mr. Hart's Principal Instructor Approval due to his violation of 18 VAC 15-20-450(A)(2). Mr. Loving seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner and Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

In the matter of **File Number 2004-03101**, Mr. Bouldin moved that the Board accept the recommendation of the presiding Board member for Count 2 to suspend Mr. Hart's Asbestos Inspector's License (3303-002090) until completion of the proper renewal requirements due to his violation of 18 VAC 15-20-450(A)(2) and that these requirements must be performed with a training provider in which Mr. Hart has no ownership or employment

interest. Mr. Loving seconded the motion which was approved by the following members: Honeycutt, Loving, Bouldin, Heppner, Harlow and Daniels. Ms. Hill voted in opposition to the motion. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote. The motion passed with a majority vote.

In the matter of **File Number 2004-03103**, Ms. Harlow moved that the Board accept the recommendation for of the presiding Board member Count 2 to suspend Mr. Hart's Asbestos Project Designer's License (3305-001004) until completion of the proper renewal requirements due to his violation of 18 VAC 15-20-450(A)(2) and that these requirements must be performed with a training provider in which Mr. Hart has no ownership or employment interest. Ms. Hill seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

In the matter of **File Number 2004-03108**, Ms. Harlow moved that the Board accept the recommendation of the presiding Board member for Count 2 that no sanction be imposed due to Mr. Hart's violation of 18 VAC 15-30-810(A)(2). Ms. Hill seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

In the matter of **File Number 2004-03109**, Ms. Harlow moved that the Board accept the recommendation of the presiding Board member for Count 2 that no sanction be imposed due to Mr. Hart's violation of 18 VAC 15-30-810(A)(2). Mr. Loving seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

Earlyne Perkins shared with the Board that the minutes need to reflect a change in the Conclusion and Recommendation as follows: Change Count 2 regulation from 18 VAC 15-20-810(A)(2) to 18 VAC 15-30-810(A)(2).

In the matter of **File Number 2004-03110**, Mr. Bouldin moved

that the Board accept the recommendation of the presiding Board member for Count 2 as amended to revoke Mr. Hart's Lead Training Manager Approval due to his violation of 18 VAC 15-30-810(A)(2). Ms. Daniels seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

Mr. Loving moved that the Board act upon File Numbers 2004-03132, 2004-03133, 2004-03134, 2004-03135, 2004-03136, 2004-03137, 2004-03138, 2004-03139, 2004-03140, 2004-03142, 2004-03119, 2004-03120, 2004-03121, 2004-03122, 2004-03123, 2004-03124, 2004-03125, 2004-03126, 2004-03127, 2004-03128, 2004-03129, 2004-03130 and 2004-03131 in a bloc. Ms. Hill seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

In the matter of **File Numbers 2004-03132, 2004-03133, 2004-03134, 2004-03135, 2004-03136, 2004-03137, 2004-03138, 2004-03139, 2004-03140, 2004-03142, 2004-03119, 2004-03120, 2004-03121, 2004-03122, 2004-03123, 2004-03124, 2004-03125, 2004-03126, 2004-03127, 2004-03128, 2004-03129, 2004-03130 and 2004-03131, Board v. Industrial Training Company, Inc.,** the Board reviewed the records, which consisted of the investigative files, transcripts and exhibits from the IFF and the presiding officer's summaries, conclusions and recommendations. Mr. Hart, representing Industrial Training Company, Inc., was present and addressed the Board.

Mr. Bouldin moved that the Board adopt the summaries and conclusions for all counts that Industrial Training Company, Inc. was in violation of 18 VAC 15-20-450 (A)(1), 18 VAC 15-20-450(A)(2), 18 VAC 15-20-450(A)(3), 18 VAC 15-30-810(A)(1), and 18 VAC 15-30-810(A)(2) of the Board's regulations. Mr. Loving seconded the motion which was unanimously approved by the following members: Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote.

Ms. Harlow moved that the Board accept the recommendations of

File Numbers

2004-03132,
2004-03133,
2004-03134,
2004-03135,
2004-03136,
2004-03137,
2004-03138,
2004-03139,
2004-03140,
2004-03142,
2004-03119,
2004-03120,
2004-03121,
2004-03122,
2004-03123,
2004-03124,
2004-03125,
2004-03126,
2004-03127,
2004-03128,
2004-03129,
2004-03130,
2004-03131

the presiding Board member for all counts to impose a monetary penalty of \$100 per count, totaling \$5,900 regarding Industrial Training Company, Inc.'s violation of 18 VAC 15-20-450(A)(1), 18 VAC 15-20-450(A)(2), 18 VAC 15-20-450(A)(3), 18 VAC 15-30-810(A)(1), and 18 VAC 15-30-810(A)(2). Mr. Loving seconded the motion which was approved by the following members: Honeycutt, Loving, Heppner, Hill, Harlow and Daniels. Mr. Bouldin abstained from voting. Messrs. Crockett, Varner and Nott recused themselves and did not participate in any discussion or vote. The motion passed with a majority vote.

Mr. Perry updated the Board on the status of the amendments to the Lead-Based Paint Activities Regulations adopted by the Board to conform with EPA's Final Rule regarding Notification Requirements for Lead-Based Paint Abatement Activities and Training. The Regulations were published in the Virginia Register on August 9, 2004 and will take effect September 8, 2004.

Regulatory Updates

Mr. Perry informed the Board that the Notices of Intended Regulatory Action adopted by the Board to review the current requirements for Asbestos Project Monitors and adopt ostensible ownership language for both the Asbestos Licensing Regulations and the Lead-Based Paint Activities Regulations were published in the Virginia Register on August 9, 2004. A public comment period will run from August 9 through October 15.

Mr. Perry discussed a proposed agreement between the Mid-Atlantic Lead Licensing States that would allow training reciprocity between each state in EPA Region III (Virginia, Pennsylvania, West Virginia, Maryland, the District of Columbia and Delaware). Ms. Harlow moved that the Board accept the reciprocity agreement as proposed. Mr. Heppner seconded the motion, which was unanimously approved by the following members: Crockett, Varner, Nott, Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels.

Other Business

Mr. Dick updated the Board on the Navy's request for the Board to approve Asbestos Refresher training programs presented by live two-way video transmission. Several Board members expressed concern through personal experience with similar training methods, that the different classroom locations could not interact and that the transmissions were prone to disconnect without the other parties being aware.

The Board requested staff to ask the Navy for a written proposal with developed guidelines prior to the next Board meeting, and to invite Navy personnel to make a formal presentation at the next scheduled Board meeting.

Mr. Crockett opened the floor for nominations for Chairperson and Vice Chairperson. **Election of Officers**

Mr. Bouldin nominated Mr. Heppner for Chairperson. Mr. Heppner nominated Mr. Bouldin for Vice Chairperson. Hearing no further nominations for Chairperson or Vice Chairperson, Mr. Crockett closed the nominations.

Mr. Crockett called for a vote on the nominees for Chairperson and Vice Chairperson. The Board unanimously elected Mr. Heppner as Chairperson and Mr. Bouldin as Vice Chairperson by the following members: Crockett, Varner, Nott, Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels.

Mr. Heppner moved that the Board adopt the following resolutions: **Resolutions for Former Board Members**

**Department of Professional and
Occupational Regulation**

**Board for Asbestos, Lead, and
Home Inspectors**

Resolution To

Pamela M. Mentz

WHEREAS, Pamela M. Mentz, has faithfully and diligently served as a member of the Board for Asbestos, Lead, and Home Inspectors from December 13, 2001 until June 30, 2004; and

WHEREAS, Pamela M. Mentz, has devoted generously of her time, talent and leadership to the Board; and

WHEREAS, Pamela M. Mentz, has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Asbestos, Lead, and Home Inspectors wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Asbestos, Lead, and Home Inspectors this nineteenth day of August, 2004 that Pamela M. Mentz be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens and the Board for Asbestos, Lead, and Home Inspectors; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held.

**Department of Professional and
Occupational Regulation**

**Board for Asbestos, Lead, and
Home Inspectors**

Resolution To

Jack A. Geller

WHEREAS, Jack A. Geller, has faithfully and diligently served as a member of the Board for Asbestos, Lead, and Home Inspectors from July 1, 1996 until June 30, 2004; and

WHEREAS, Jack A. Geller, has devoted generously of his time, talent and leadership to the Board; and

WHEREAS, Jack A. Geller, has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Asbestos, Lead, and Home Inspectors wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for

Asbestos, Lead, and Home Inspectors this nineteenth day of August, 2004 that Jack A. Geller be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Board for Asbestos, Lead, and Home Inspectors; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held.

**Department of Professional and
Occupational Regulation**

**Board for Asbestos, Lead, and
Home Inspectors**

Resolution To

John J. Gerow

WHEREAS, John J. Gerow, has faithfully and diligently served as a member of the Board for Asbestos, Lead, and Home Inspectors from December 13, 2001 until June 30, 2004; and

WHEREAS, John J. Gerow, has devoted generously of his time, talent and leadership to the Board; and

WHEREAS, John J. Gerow, has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Asbestos, Lead, and Home Inspectors wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Asbestos, Lead, and Home Inspectors this nineteenth day of August, 2004 that John J. Gerow be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Board for Asbestos, Lead, and Home Inspectors; and

BE IT FURTHER RESOLVED, that this Resolution be

presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held.

**Department of Professional and
Occupational Regulation**

**Board for Asbestos, Lead, and
Home Inspectors**

Resolution To

Suzanne K. Lowman

WHEREAS, Suzanne K. Lowman, has faithfully and diligently served as a member of the Board for Asbestos, Lead, and Home Inspectors from December 4, 2003 until June 30, 2004; and

WHEREAS, Suzanne K. Lowman, has devoted generously of her time, talent and leadership to the Board; and

WHEREAS, Suzanne K. Lowman, has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Asbestos, Lead, and Home Inspectors wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Asbestos, Lead, and Home Inspectors this nineteenth day of August, 2004 that Suzanne K. Lowman be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens and the Board for Asbestos, Lead, and Home Inspectors; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held.

Mr. Bouldin seconded the motion, which was unanimously approved by the following members: Crockett, Varner, Nott, Honeycutt, Loving, Heppner, Bouldin, Hill, Harlow and Daniels.

The following meeting dates have been scheduled.

Next Meeting Date

- November 3, 2004
- February 16, 2005
- May 18, 2005
- August 17, 2005
- November 2, 2005

Karen O'Neal made a presentation regarding the roles and responsibilities of Board members as well as DPOR's Process Improvement Team (PIT) and Complaints and Intake Division (CID).

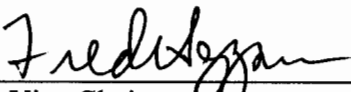
New Board Member Training

Mr. Crockett asked the Board members to complete their conflict of interest forms and travel vouchers.

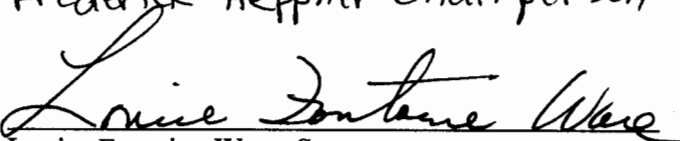
Conflict of Interest Forms and Travel Vouchers

Mr. Crockett, finding no further business to conduct, adjourned the meeting at 2:05 PM.

Adjournment



~~John Bouldin, Vice Chairperson~~
Frederick Heppner Chairperson



Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of the Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Joseph W. Crockett
2. Title: Board Member - Asbestos, Lead and Home Inspectors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: ASBESTOS AND
LEAD ABATEMENT CONTRACTING, RECOVERED FROM MASONRY/MANCORE
AND ITC/HART
6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: WACO, INC. ASBESTOS

AND LEAD ABATEMENT CONTRACTOR

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 8-19-04

Signature: Joseph W. Crockett

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Dolores C. Daniels
2. Title: Board Member - Asbestos, Lead and Home Inspectors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: Aug. 19, 2004

Signature: Dolores C. Daniels

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: P. Bradley Nott, Jr.
2. Title: Board Member - Asbestos, Lead and Home Inspectors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: CONSULTED JOHN HARD
AND ITC :: I RECUSSED MYSELF FROM
THOSE CASES.
6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: Aug 19, 2004

Signature: P. Bradley Nott

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Howard D. Varner
2. Title: Board Member - Asbestos, Lead and Home Inspectors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting

5. Nature of Personal Interest Affected by Transaction: John Hunt / ETC
File # 2004-03078, 3107, 3101, 3103, 3108, 3109, 3110, ~~3132~~ 3119-3142

6. I declare that: M
8/19/04

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: EHS. ITC/ET IS

'A client of my firm. I recuse myself from the above file.

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 8/19/04

Signature: Howard D. Varner

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Thomas Joel Loving
2. Title: Board Member - Asbestos, Lead and Home Inspectors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: Student in past
Update Courses conducted by ITC

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: UVA

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

~~Aug 18~~ Aug 19, 04

Signature:

Thomas Joel Loving

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

- 1. Name: Wendy G. Hill
- 2. Title: Board Member – Asbestos, Lead, and Home Inspectors
- 3. Agency: Department of Professional and Occupational Regulation
- 4. Transaction: Board Meeting
- 5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 8/19/2004
Signature: Wendy Hill

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Frederick Heppner
2. Title: Board Member - Asbestos, Lead and Home Inspectors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: Home Inspector

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 8/19/04

Signature: Frederick Heppner

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Vickie Harlow
2. Title: Board Member - Asbestos, Lead and Home Inspectors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

training institution/ primary instructor

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 8/19/04

Signature: Vickie A Harlow

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: John C. Bouldin
2. Title: Board Member - Asbestos, Lead and Home Inspectors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: ASHT, NASHI, VAREI, ProTechs,

VBCOA, FGL, NWAR, ITA, NOVASHI, VAHI, NOVASHI marketing
Committee
Chair

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

5/19/24

Signature:

John Bouldin

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government**

1. Name: Richard L. Honeycutt
2. Title: Board Member - Asbestos, Lead and Home Inspectors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

Law Corp.

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

8-19-04

Signature:

Richard L. Honeycutt